



arvc Guidance for ADA Compliance

Self Evaluation for Readily Achievable Barrier Removal for Priorities 1, 2, 3 & 4 and Recreational Checklist for Swimming Pools, Wading Pools & Spas

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Purpose of this Document

This document was developed to assist you in identifying accessibility barriers that may exist in your business. It is a business plan and informal guidance that may be helpful in determining your strategic plan for ADA compliance based on what is “readily achievable” for your business. It is intended for your self-evaluation purposes only. This document does not constitute legal advice. For legal advice concerning your specific circumstances, contact an attorney.

There are Six Steps to developing your business plan:

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What is Readily Achievable Barrier Removal?

The Americans with Disabilities Act (ADA) requires public accommodations (businesses and non-profit organizations) to provide goods and services to people with disabilities on an equal basis with the rest of the public.

Businesses and non-profit organizations that serve the public are to remove architectural barriers when it is “readily achievable” to do so; in other words, when barrier removal is “easily accomplishable and able to be carried out without much difficulty or expense.”

Determining what is readily achievable depends upon the size, type, and overall finances of the public accommodation and the nature and cost of the access improvements needed. Barrier removal that is difficult now may be readily achievable in the future as finances change.

This checklist is intended to assist public accommodations as the first step in a planning process for readily achievable barrier removal.

Public accommodations’ ADA obligations for barrier removal can be found in the Department of Justice’s ADA Title III regulations [28 CFR Part 36.304](#).

Priorities for Barrier Removal

The ADA Title III regulations recommend four priorities for barrier removal. The purpose of these priorities is to facilitate business planning. The priorities are not mandatory. Public accommodations may determine the most effective mix of barrier removal measures to undertake in their facilities.

- Priority 1 - Accessible approach and entrance
- Priority 2 - Access to goods and services
- Priority 3 - Access to public toilet rooms
- Priority 4 - Access to other items such as water fountains and public telephones
- Recreational Checklist: Swimming Pools, Wading Pools & Spas

Step One:

ADA Self-Evaluation and Compliance Implementation Plan

Company Name: _____

Mailing Address: _____

Street Address: _____

City: _____

State: _____ Zip _____

Phone Number: (_____) _____ Fax: (_____) _____

Email Address: _____

Web Address: _____

Number of Full Time Employees: _____ Part Time Employees: _____

Number of Sites: _____

Other types of accommodations: Cabins: _____

Rooms: _____

Other (Specify): _____

Prepared by: _____ Title _____

Signature: _____ Date _____ / _____ / _____

Step Two:

The Americans with Disabilities Act (ADA) requires public accommodations (businesses and non-profit organizations) to provide goods and services to people with disabilities on an equal basis with the rest of the public. Businesses and non-profit organizations that serve the public are to remove architectural barriers when it is "readily achievable" to do so.

This checklist is based on the 2010 ADA Standards for Accessible Design. It updates the original ADA Checklist for Readily Achievable Barrier Removal which was based on the 1991 ADA Standards for Accessible Design. The original checklist was issued in 1992 and revised in 1995.

Businesses and non-profit organizations removing barriers before March 15, 2012 had the choice of using either the 1991 Standards or the 2010 Standards. Businesses and non-profit organizations removing barriers on or after March 15, 2012 must use the 2010 Standards.

ADA Checklist for Readily Achievable Barrier Removal for:

Priorities 1, 2, 3, & 4

[click here](#) to download  **Checklist**

Step Three:

arVC Guidance for ADA Readily Achievable Barrier Removal For Swimming Pools, Wading Pools & Spas

Go to <http://www.adachecklist.org/> and you will see the following information. Click on the Recreational Checklist to review Swimming Pools, Wading Pools & Spas.



Recreational Checklist

Step Four:

After filling out the ADA Checklist you are now ready to prepare your Self-Evaluation for the barrier removal for Priorities 1 through 4 and for Swimming Pools, Wading Pools & Spas. This form is for self-evaluation to assist you in identifying access barriers at your business and develop plans for barrier removal when readily achievable. It is not a legal document. When in doubt please seek legal counsel.

Please fill out a separate form for each Barrier Removal below:

Project _____

Building _____

Location _____

Date ____ / ____ / ____

Surveyor (your name) _____

The following barrier removal falls under the following priority:

_____ Priority 1 - Accessible approach and entrance

_____ Priority 2 - Access to goods and services

_____ Priority 3 - Access to public toilet rooms

_____ Priority 4 - Access to other items such as water fountains and public telephones

_____ Swimming Pools, Wading Pools & Spas – Recreational Checklist

Specific barrier to be removed, please describe:

Possible Solution, please describe:

Cost Analysis:

Authority having jurisdiction: _____
(Example: Dept. of Health, city, county, state, etc.)

Permit fee and inspection required _____ Yes _____ No Fee \$ _____

Does the solution require stamped plans? _____ Yes _____ No
If yes please enter the cost _____ Stamped Plans \$ _____

Equipment Rental _____ Yes _____ No
If yes please enter the cost _____ Equipment Rental \$ _____
Specific equipment to rent:

Site Preparation: Materials disposal _____ Yes _____ No
If yes please enter the cost for labor/hauling for materials disposal \$ _____

Materials required, list individually:

_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

Total cost of materials \$ _____

Total cost of labor \$ _____

Miscellaneous costs (please describe)
_____ \$ _____

Total Anticipated One-Time Costs \$ _____

Lifetime Maintenance and Operations Costs \$ _____

Training and Staffing Cost \$ _____

Subtotal..... \$ _____

(For barrier removal Priorities 1, 2, 3 & 4 , go to Step 5 now)

(For Swimming Pools, Wading Pools & Spas, continue on Page 10)

Additional Cost Evaluation & Documentation for Barrier Removal: Pool Lift

Name of company contacted: _____

Pool Lift Model Number _____ Cost \$ _____
Shipping \$ _____

Does your Authority Having Jurisdiction (AHJ) require Engineered Plans for pool alterations?
Yes _____ No _____

If Yes, Name of firm contacted: _____

Estimated cost for engineered plans: \$ _____

Firm contacted about installation: _____

Estimated cost for installation: \$ _____

(additional factors to take into consideration: many lifts require 6 to 12 inches of concrete for their base which will probably require deck removal, materials, lifts must be bonded, and labor)

Staff Training, maintenance of lift and battery charging – estimated cost: \$ _____

Total Estimated Cost of Pool Lift \$ _____

Cost as a percentage of Gross Revenue % _____ Net Income % _____

Total cost for solution \$ _____

Step Five:

(Please fill out a separate form for each Project)

Project: _____

Anticipated Cost (from Step Four)..... \$ _____

Cost as a percentage of Gross Revenue % _____ Net Income % _____

Based on the barrier and cost information you have developed, and taking into consideration your park's current financial position, is the proposed solution readily achievable for your business at this time?

_____ Yes Year for transition plan implementation: _____

_____ No Please describe below:

Physical limitations:

Financial Limitations:

Possible Solutions:

Date for next review ____/____/____

Signed _____ Date ____/____/____

Step Six:

Projects Summary

Project Name (List all Projects from Step 5)	Cost	Anticipated Implementation Year			
		Year 1	Year 2	Year 3	Year 4 & Beyond
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____
_____	\$ _____	_____	_____	_____	_____

Appendices

1. 2010 ADA Standards for Accessible Design

http://www.ada.gov/2010ADASTandards_index.htm

2. Guidance for ARVC Members Regarding the New ADA Requirements for Pools and Spas

http://www.arvc.org/downloads/Government%20Affairs_Legal/ADAGuidelinesMcDermott_5%2011%2011.pdf

3. Financial Statements: It is recommended that you incorporate your financial statements with this document as the source for your evaluation.

Resources

U.S. Department of Justice ADA Information

800-514-0301 voice

800-514-0383 TTY

www.ada.gov

ADA National Network

800-949-4232 voice/TTY connects to your regional ADA Center

www.adata.org

U.S. Access Board

800- 872-2253 Voice

800-993-2822 TTY

www.access-board.gov

ADA Title III Regulations 28 CFR Part 36

www.ada.gov/regs2010/titleIII_2010/titleIII_2010_regulations.htm

2010 ADA Standards for Accessible Design

www.ada.gov/2010ADASTandards_index.html

1991 ADA Standards for Accessible Design

www.ada.gov/stdspdf.html

Tax Deductions and Credits for Barrier Removal

www.ada.gov/taxincent.html